

**Agenda for Bilingual Certification Design Team
December 20, 2006**

Time	Activity
10:00	Housekeeping: TEC forms, Design Team Roster, Preview of work schedule, Lunch for Wednesday, Boarding Pass Info, Shuttle Info
10:30	In small groups, review work that was started on 11/9
12:30	Lunch
1:45	Each small group shares out to large group (data projector will be in the room)
2:45	Back to small groups to refine work based on whole group discussion, input, suggestions
4:45	Summarize where we are with the work
5:00	Adjournment

December 21, 2006

Time	Activity
8:30	Housekeeping: Hotel for January meeting, other
8:45	Each group shares out work from Tuesday afternoon
10:00	Continue work on KSAs for Test IV
12:00	Working lunch while writing KSAs
2:00	Share out work done so far
2:30	Looking ahead...setting the agenda for the next meeting
3:00	Adjournment See you January 11 & 12, 2007